**APPLICATION TO PRESENT FORM**

Application to present at the Volunteering Victoria 2019 State Conference, 20-21 June, 2019.

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| 1. Name of person making this submission |  |
| 1. Organisation |  |
| 1. Contact details of person making this submission | Phone number for contact during business hours:  Email address: |
| 1. Presentation Title |  |
| 1. Presentation Abstract (maximum 300 words)   Describe the content of the proposed presentation and how it will be delivered (that is, the presentation style or format). | Note: short presentations are a maximum of 25 minutes duration. |
| 1. Conference Themes   Explain which conference theme/s the presentation relates to. Refer to the conference themes and streaming matrix for more information. |  |
| 1. Outcomes from attending the presentation   Describe what delegates will be able to do as a result of attending this presentation (that is, the learning objectives or outcomes) |  |
| 1. Audience   What is the target level of the audience for this presentation? | Emerging volunteer leaders and managers  Experience volunteer leaders and managers |
| 1. Presenter/s Name/s   Please complete this section if the presenter is different to the person making the submission OR there will be  more than one person making the presentation. |  |
| 1. Presenter/s Contact Details   Complete this section if you completed the above box. | Daytime phone number and email address |
| 1. Presenter/s Biography or Profile   Maximum 50 words. You may provide a LinkedIn URL if available or a CV in addition to completing this section. |  |
| 1. Other Relevant Information |  |

The deadline for abstract submissions is **5.00pm, 14 March 2019** (AEST).

**Enquiries & Submissions**

All enquiries and submissions should be directed to:

**Helen Kierce**

2019 State Conference Project Manager

Volunteering Victoria

Email: [**h.kierce@volunteeringvictoria.org.au**](mailto:h.kierce@volunteeringvictoria.org.au)**.**

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